1. R Install
   1. Phase 0: Prep Work
      1. Administration
         1. Contract
            1. Review & Approve
         2. Hardware
            1. Determine if upgrade is needed for my hardware
         3. Software
            1. Email

Contact setup

One Note Email sync

* + - * 1. Cloud Drive
    1. Project Setup
       1. Project Software
          1. Gantt Chart
          2. Time Sheet
       2. R
  1. Phase 1: Investigatory Analysis
     1. Hardware
        1. Device Inventory
     2. Operating System
     3. Software
        1. [Base R-3.4.4](https://cran.r-project.org/bin/windows/base/R-3.4.4-win.exe)
        2. Microsoft Open R [Version 3.4.3](https://mran.blob.core.windows.net/install/mro/3.4.3/microsoft-r-open-3.4.3.exe)
        3. RStudio: -> Help | Check for Updates
           1. Packages: -> Packages |Update
  2. Phase II: Debug
     1. Source Code
        1. Performance.R
        2. Setup.R
     2. Ancillary Files
        1. Performance.xlsx
  3. Phase III: Gap Analysis/Post-Mortem
     1. Recommendation
        1. Backup
           1. Clone Devices
        2. Versioning
           1. Github Repository